



Energy Local

Club

Development Manager

Vacancy

4-5 days per week

Introduction

“Energy Local is a social enterprise that is transforming the electricity market for local communities and small-scale renewable generation. Our mission is to support the establishment of thousands of local, not-for-profit, Energy Local Clubs (ELCs). This will allow local renewable generation to be used locally, benefitting consumers, communities, and local renewable generators; building a better, local electricity system.”

We are a small team developing the Energy Local business model with technical, local development and community energy organisations. We are now at the stage where we need to scale the business model to develop clusters of Energy Local Clubs and the corresponding network of support.

Overview of Tasks

Task 1 Development of existing Clubs and support networks

Work with existing advisors to establish Clubs on an ongoing basis and develop new ones in the area. Maintain regular meeting and updates. Keep good records, report progress and raise any problems in a timely manner with the Operations Director. Collate and pass on issues and queries to the Technical and Innovation Director.

Monitor the quality performance of advisors – flag up any concerns to the Operations Director.

Ensure advisors receive training and arrange further sessions as required.

Liaise with local organisations who employ advisors as to help support them so that they get benefit from advisors' work but also provide fair employment.

Task 2 Develop new clusters and support networks

Get to know key players in potential new networks, arrange training events and Energy-Local-specific events as required. Identify and develop the first movers for Clubs.

Support advisors to set up their first Clubs and expand. Establish and manage a reporting structure to carry out activities as for Task 1 in new areas.

Task 3 Expansion of networks

Develop new areas to set up Energy Local Clubs across the country and develop areas within existing clusters where there are no Clubs.

Task 4 Long term organisational framework

Work with the Energy Local board and regional organisations to develop a long term organisational framework to support advisors and clubs.

Task 5 Support of other activities

Support other Energy Local staff in developing other activities that require the input of Clubs such as development of the Home Hub or storage heater control.

Where appropriate develop partnerships with other development and community organisations.

Support funding applications.

Support newsletters and social media presence.

Other requirements

You must be prepared to:

Travel frequently and liaise with a range of other partners from communities to large social funders and corporate partners.

Work within a project management framework, provide regular updates and contribute to discussions in management meetings.

Report progress to Operations director on a weekly basis and participate in management calls.

Maintain accurate and up-to-date records regarding Clubs and Advisors.

Skills and expertise

Good networking skills and contacts.

Experience developing partnerships with community organisations.

Knowledge of the energy industry, in particular, community energy would be beneficial.

Good project and time management skills.

Team working.

Salary Range

£23-25k FTE pro-rata plus benefits depending on experience. We expect this role to be 4-5 days per week.

Contact

Those interested please contact one the emails below with a CV and relevant experience. Please emphasise your appropriate skills and experience.

Linda Hilton linda@energylocal.co.uk

Mary Gillie mary@energylocal.co.uk

For an informal discussion or with any questions please ring Mary Gillie on 07757 900408.

Closing date 23rd August